

## Job offer

The Embassy of Switzerland in Beijing is affiliated to the FDFA and the official representation of Switzerland in China. It is in charge of the implementation of the federal foreign affairs agenda.

### **Internship in the Economic, Financial and Commercial Section** starting January 2019

A fascinating and fast-changing country, China is the second biggest economic power in the world and the third most important commercial partner of Switzerland. We offer a challenging opportunity in a dynamic environment and in a field of highest priority to our country. As a member of a team of very motivated professionals, you will work in a diplomatic setting and contribute to the strengthening of Sino-Swiss economic and financial relations and to the promotion of Swiss interests.

The candidate of Swiss nationality should have a university degree (BA or MA) with high marks, preferably in Economics or International Relations and should have knowledge of, and interest in economic and financial issues in Switzerland and China. Good drafting and communication skills, fluency in spoken and written English and French or German; additional knowledge of Mandarin Chinese is a plus.

The candidate should fulfill all requirements described on the webpage of the Embassy of Switzerland for academic internships:

<https://www.eda.admin.ch/countries/china/en/home/news/open-job-vacancies/academic-internships.html>

The duration of the internship is six months. Place of employment is the Embassy of Switzerland in Beijing, P.R. China.

Please submit your application with documents (letter of motivation, resume, references and certificates to [bei.jobapplications@eda.admin.ch](mailto:bei.jobapplications@eda.admin.ch) **before November 11, 2018**

Reference in title: *“Academic internship in the Economic, Financial and Commercial Section”*.

#### **Note on procedures:**

- Only complete applications will be considered
- Shortlisted candidates will be contacted after the submission deadline for an interview
- No phone calls inquiries please